

Sierra Vista High School

3600 North Frazier Street • Baldwin Park, CA 91706

(626) 960-7741 • Fax (626) 856-4050

Christine Simmons

Principal

Alma Canal

Assistant Principal

Jose Cuevas

Assistant Principal

Norma Cervantes

Assistant Principal

Name: _____ Period # _____ ID# _____

2017-2018

Dear Parent(s):

My name is Mr. Salcedo and I'm your child's Career Technical Education teacher. It is important that parents, guardians and students are aware that in order for me to provide a safe and supportive learning environment classroom rules, expectations and consequences must be adhered to.

This letter must be signed and returned by parent and/or guardian(s) and student as recognition and agreement of what is expected in my classroom. **Please note: This signed letter also serves as the initial classroom warning.**

Classroom Expectations

1. Be on time and come prepared
2. Remain on task and complete ALL work
3. Be active learners and participants
4. Respect one another and school equipment
5. Adhere to all SVHS school rules

Consequences

1. Warning – signed letter, classroom contract and classroom orientation serve as initial warning
2. Final Warning – Parent contact
3. Detention – Parent contact
4. Appropriate Intervention – parent and Assistant Principal contact
5. Referral or other disciplinary action as needed

Discipline issues – signed letter will be submitted to administration for disciplinary action and all issues will be entered into Illuminate

Incomplete work: Incomplete work will be accepted up until the Friday before the end of each grading period. No incomplete work will be accepted after the expiration date. The student must see instructor during tutoring hours for incomplete work scoring. No incomplete work will be checked during regular class time.

Use of Internet or technology for non-school use (games, websites, social media, etc.) *will not be permitted and will result in the loss of internet/technology privileges per school AUP agreement.*

Use of mobile devices – There may be occasions when the uses of mobile devices are appropriate for class activities, but teacher approval must be given. Only use electronics according to technology management plan.

Email account – your student is required to maintain a school issued email account for this class. Please note that this account should be used for educational purposes only; not for personal use. Any student who uses their account in class for personal use during class time will be subject to disciplinary measures per technology management plan.

I welcome parent contact and insight. Please feel free to contact me directly at SVHS at 626-960-7741, ext. 2412 or via e-mail Jsalcedo@bpusd.net. I will return your call within 48 hours. If you have an urgent matter, please contact SVHS administrative offices at 626-960-7741.

You can check your student's academic progress by visiting Illuminate: <https://bpusd.illuminatehc.com/auth>. Please see reverse side of the class syllabus for how to create an account.

I look forward to meeting you and working with you and your son/daughter in achieving academic success.

Sincerely,

Mr. Salcedo

Mr. Salcedo
Career Technical Education Teacher

Student Name

Student Signature

ID#

Period

Parent/Guardian Name

Parent/Guardian Signature

BALDWIN PARK UNIFIED SCHOOL DISTRICT